

N-CORPE

Nebraska Cooperative Republican Platte Enhancement Project

Board of Directors Meeting Minutes October 17, 2018

511 East 5th Street, Upper Republican NRD office, Imperial Nebraska

Agendas were sent to board members and others requesting agendas, Agendas were posted at www.ncorpe.org and in the following offices: Twin Platte NRD; Lower Republican NRD, Middle Republican NRD; and Upper Republican NRD.

Board Members Present: Terry Martin (Upper Republican NRD); Jerry Weaver (Twin Platte NRD); Benjie Loomis (Middle Republican NRD); Nelson F. Trambly (Lower Republican NRD)

Others Present: Kyle Shepherd (NCORPE); Kent O. Miller (Twin Platte NRD); Dean Large (Upper Republican NRD); Jasper Fanning (Upper Republican NRD); Jack Russell (Middle Republican NRD); Kevin Fornoff (Middle Republican NRD); Scott Dicke (Lower Republican NRD); Todd Siel (Lower Republican NRD); Nate Jenkins (Upper Republican NRD); Kent O. Miller (Twin Platte NRD); Deb Hayes (Upper Republican NRD); Robert Kreiser (RMS USLLP); Henry K. Vogt (Lincoln County Appraiser); Julie Stenger (Lincoln County Assessor);

Information Sent to Board Members: Agenda; Minutes from August 15, 2018 Board Meeting; Accounts Payable up to 10-13-2018; Accounts Payable up to 10-13-2018 totals; RSM audit draft; budget draft.

Terry Martin called the meeting to order at 10:05 a.m. MT and designated NCORPE's General Manager Kyle Shepherd to chair the meeting. Shepherd pointed out that there were copies of the Open Meeting Act posted in the back of the room.

Roll call was taken. Voting representatives from the Upper Republican NRD (Terry Martin); Middle Republican NRD (Benjie Loomis); Twin Platte NRD (Jerry Weaver); Lower Republican NRD (Nelson F. Trambly) were present.

Open Forum

The audience had no matters to be discussed.

Benjie Loomis requested that employee discussion be added to the agenda for executive session. Kyle Shepherd added the item as requested.

Minutes of August 15, 2018 Meeting

Jerry Weaver moved to approve the minutes of the August 15, 2018 meeting as presented. The motion was seconded by Benjie Loomis.

Roll Call, Upper Republican NRD – Yes; Middle Republican NRD – Yes; Lower Republican NRD – Yes; Twin Platte NRD – Yes. Vote 4 – Yes, 0 – No, Motion approved.

Payables

Kyle Shepherd presented the payables to the board and opened the floor to questions. Benjie Loomis asked about the building electrical repairs and Shepherd explained that was for work done on a grain bin that had blown down. Shepherd further explained that the repairs were mostly covered by the insurance. Jerry Weaver asked what work was done by Sargent Irrigation and Shepherd explained that a faulty submersible pump was replaced. Benjie Loomis asked if the entries for Valley Pro was for year end and Shepherd responded that the entries were monthly payable totals.

Jerry Weaver moved to approve the payables as presented and was seconded by Benjie Loomis.

Roll call, Middle Republican NRD – Yes; Lower Republican NRD – Yes; Upper Republican NRD – Yes; Twin Platte NRD – Yes. Vote 4-Yes, 0 – No, motion approved.

Financial Report.

Kyle Shepherd advised the board that the Financial Reports for the first quarter were not available.

Managers Reports

Bill Sellers – Sellers worked on a NET grant to assist with seedings; monitored and mowed tumble weeds; Working on getting the summer grazing cattle off the property and other related issues including unidentified cattle; opened bids for haying this fall (about 1500 acres will be dormant hayed); Sellers was assisted by Mike Keller and a part-time employee to complete some of these tasks.

Mike Keller- Keller worked with the pipeline with Glen Bowers removing some leftover construction materials; worked on equipment; worked on the grain bin and the related electrical issues; spent some time mowing along with part-time employee Bob Goodwin.

Kyle Shepherd – Shepherd worked on Public Relations; meetings, audit; worked with RSM on the audit; assisted Sellers with the grant; worked on agenda items.

Third Party Audit Update

Kyle Shepherd said that he was provided a draft of the report after the last board meeting as promised. Shepherd said that he met with the managers that made some requests that was added to report by RSM. Shepherd said that the document in the meeting packet is a draft of the report and after documents are signed by Terry Martin and himself then the

final report will be released. Shepherd advised that Robert Kreiser from RSM is present to answer any questions or concerns.

Mr. Kreiser gave an overview of the report to the board. Kreiser said that there were procedures in place for the In-Kind contributions, cash contribution, purchases and sales, although there were no formal documented policies. Kreiser said that their recommendation is to draft some formal policies with their recommendations and have the policies reviewed by the board annually. Kreiser stated recommendations could be given on the length of time for retention of documents to the board. The reason was there were difficulties with location a few documents from 2014. A recommendation was also given to have the payables attached to the minutes. Shepherd said that there is a meeting packet that includes all information from meetings including payables. Jasper Fanning asked if there were any recommendations for adjustments to be made in the accounting. A recommendation was given to ensure that the classes are reconciled to the supporting documentations.

Benjie Loomis moved the motion to approve the audit report with the mentioned changes and authorize Terry Martin and Kyle Shepherd to sign the final documents. Motion was seconded by Nelson Trambly.

Roll call, Middle Republican NRD – Yes; Lower Republican NRD – Yes; Upper Republican NRD – Yes; Twin Platte NRD – Yes. Vote 4-Yes, 0 – No, motion approved.

Dawson Public Power – rates

Shepherd told that board that Dawson power would not give any special rates, however they have suggested that NCORPE can go to demand control and continue to operate. Shepherd explained that there will be meters that would be shut off during demand control and there would be a secondary meter to the computers and air conditioning. As a result the pumps would not be able to run during that time. Twin Platte would be affected the most between the months of June and September. It was further explained that during pumping time there was an option to opt out of control. Jasper Fanning asked if there could be another way to accomplish this without installing an additional meter like NPPD does. Shepherd said that there may be but there would be consultation with an electrician along with their technical team. Jerry Weaver suggested pumping in January as it would help with power consumption.

UNL groundwater map

Kyle Shepherd informed the board that he along with Jim Schneider met with UNL attempting to have them revise their procedures. UNL has suggested that the NRDs provide more information to assist.

Summer grazing lease terms

Kyle Shepherd said that Bill Sellers wanted to ask the board if yearly leases should be continued or offer longer term leases. Jasper Fanning said that it should stay at yearly leases until the availability of land for grazing is more consistent. Jerry Weaver agreed with Jasper Fanning about leaving the leases at yearly until grasses are established.

Draft budget

Shepherd said that he has been working with the managers on the budget and there are not major changes to it except the formatting and financial information included.

Terry Martin moved a motion to accept the budget as presented and to present it at the next board meeting for final vote of approval. The motion was seconded by Benjie Loomis

Roll call, Upper Republican NRD – Yes, Lower Republican NRD – Yes, Twin Platte NRD – Yes, Middle Republican NRD – Yes. Vote 4-Yes, 0-No. Motion approved.

Augmentation report and hearing preparation

Kyle Shepherd updated the board that LB758 called for NCORPE or all augmentation projects to have an annual report and a hearing to view the report. Shepherd said that he has been working on the report and suggests having the hearing at the next board meeting. Jasper Fanning suggested that the first report be February and the hearing be followed a few weeks later.

Terry Martin moved a motion to go into executive session at 11:15 am to discuss land negotiations and personnel. The motion was seconded by Nelson F. Trambly.

Roll call, Upper Republican NRD – Yes, Lower Republican NRD – Yes, Twin Platte NRD – Yes, Middle Republican NRD – Yes. Vote 4-Yes, 0-No. Motion approved.

Nelson Trambly moved a motion to exit executive session at 12:40 pm. The motion was seconded by Terry Martin.

Roll call, Upper Republican NRD – Yes, Lower Republican NRD – Yes, Twin Platte NRD – Yes, Middle Republican NRD – Yes. Vote 4-Yes, 0-No. Motion approved.

The Board exited executive session at 12:44 pm and the meeting was adjourned as there were no further matters to be discussed.

Benjie Loomis, Board Secretary

Date