

# N-CORPE

## *Nebraska Cooperative Republican Platte Enhancement Project*

### **Board of Directors Meeting Minutes**

**Wednesday, July 20, 2016**

**Curtis Community Center, 201 Garlick, Curtis, NE**

Agendas were sent to board members and others requesting agendas, Agendas were posted at [www.ncorpe.org](http://www.ncorpe.org) and in the following offices: Twin Platte NRD; Lower Republican NRD, Middle Republican NRD; and Upper Republican NRD.

**Board Members Present:** Terry Martin (Upper Republican NRD); Jerry Weaver (Twin Platte NRD) Brad Randel (Middle Republican NRD); Nelson F. Trambly (Lower Republican NRD)

**Others Present:** Sylvia Johnson ( Middle Republican NRD); Jack Russell (Middle Republican NRD); Jim Meismer (Twin Platte NRD); Mike Clements (Lower Republican NRD); Kyle Shepherd (NCORPE); Pierre Dean (NCORPE); Robert Merrigan (Middle Republican NRD); Jasper Fanning (Upper Republican NRD); Scott Dickie (Lower Republican NRD); Bill Sellers (NCORPE); Dean Large (Upper Republican NRD); Tim Khars ( Lower Republican NRD); Mr. and Mrs. Dan Estermann (Wellfleet, Ne.); Brian Vasa (Nebraska Public Power District); Gary Pearson (North Platte Chamber and Development); Bruce Lefler (Ameritas Investment Corp.); Marc Munford (Ameritas Investment Corp.)

**Information Sent to Board Members:** Agenda; Minutes from June 15, 2016 meeting; Bills and expenditures June 16, 2016 through July 20, 2016; Financial statements for June 30, 2015 and 2014, NCORPE 2016 Budget, NCORPE 2017 Budget, NCORPE Personnel Policy 41: Tuition Assistance, auditors Audit Report.

**Information Available at Board Meeting:** Agenda; Minutes from June 15, 2016 meeting; Bills and expenditures June 16, 2016 through July 20, 2016; Financial statements for June 30, 2015 and 2014, NCORPE 2016 Budget, NCORPE 2017 Budget, NCORPE Personnel Policy 41: Tuition Assistance, auditors Audit Report.

Terry Martin called the meeting to order at 10:07 a.m. and designated NCORPE General Manager Kyle Shepherd to chair the meeting. Shepherd pointed out that there were copies of the Open Meeting Act posted in the back of the room. Roll call was taken. Voting representatives from the Upper Republican NRD (Terry Martin); Middle Republican NRD (Brad Randel); Twin Platte NRD (Jerry Weaver); and Lower Republican NRD (Nelson Trambly) were present.

**Minutes:**

Jerry Weaver moved to approve the minutes of June 20th, 2016 meeting as presented and was seconded by Brad Randel. Roll Call Twin Platte NRD – Yes, Upper Republican NRD – Yes, Middle Republican NRD – Yes, Lower Republican NRD – Yes. Vote: 4-Yes, 0-No. Motion Approved

**Financial Report:**

- a.) **Payables:** Shepherd presented the payables. Terry Martin asked when taxes were normally paid and Shepherd answered that they were paid bi-annually.

Terry Martin moved to approve the payables as presented and was seconded by Nelson Trambly. Roll Call Twin Platte NRD – Yes; Upper Republican NRD – Yes; Middle Republican NRD – Yes; Lower Republican NRD – Yes. Vote: 4-Yes, 0-No. Motion Approved

- b.) I) **Financial Statements:** Shepherd provided an overview of the financial statements.

Terry Martin moved the motion to approve the Financial Statements as presented and was seconded by Nelson Trambly. Roll Call Twin Platte NRD – Yes; Upper Republican NRD – Yes; Middle Republican NRD – Yes; Lower Republican NRD – Yes. Vote: 4-Yes, 0-No. Motion Approved

- II) **Audit Report:** The audit report was presented to the board.

Terry Martin moved the motion to approve the Audit Report as presented and was seconded by Brad Randel. Roll Call Twin Platte NRD – Yes; Upper Republican NRD – Yes; Middle Republican NRD – Yes; Lower Republican NRD – Yes. Vote: 4-Yes, 0-No. Motion Approved

- c.) **Bond Options:** Bruce Lefler of Ameritas Investment Corporation presented proposed bond options to the board. Lefler asked permission from the board to proceed with the preparation of documentation for the proposed bond options.

Terry Martin moved the motion to approve Ameritas Investment Corporation to proceed with preparation of bond options documentation to be presented to the board and was seconded by Nelson Trambly. Roll Call Twin Platte NRD – Yes; Upper Republican NRD – Yes; Middle Republican NRD – Yes; Lower Republican NRD – Yes. Vote: 4-Yes, 0-No. Motion Approved

**Project Update:**

Managers Reports:

Bill Sellers – Removed noxious weeds, sprayed Canada thistles, gave tours, assisted with AEM flights, attended a range course, and utilized part-time employees to accomplish some of these tasks.

Mike Keller – Worked with well contractors, worked with contractors on computer issues, assisted with telemetry with neighboring property owners, worked on construction of culverts, assisted with AEM flights and utilized part-time to complete some of these tasks.

Kyle Shepherd – Conducted grass tours, met with landowners, did public relation with the local media, worked on monitoring wells, worked with vendors with transducers. Jim Meisner asked if work on the Skada system was completed. Shepherd answered that the work is still not completed but is very close to completion. Nelson Trambly asked what problem existed with the wells. Shepherd replied that there were issues with the meters and some submersible pumps malfunctioned.

## **Property Management / Operations**

### **a.) North Platte Chamber and Development / Nebraska Public Power District.**

Gary Pearson of North Platte Chamber and Development spoke on a potential value added egg project in which egg producers were offering cage free eggs. NCORPE's assistance was requested to assist with land options for the project. Initially they would be interested in 1 section of land.

Nelson Trambly asked how many employees would be employed. Person replied that there would be about 90 employees.

Jerry Weaver moved the motion to approve Kyle Shepherd to work with Value Added Egg project to find suitable land and was seconded by Terry Martin.

Roll Call: Twin Platte NRD – Yes; Upper Republican NRD – Yes; Middle Republican NRD – Yes; Lower Republican NRD – Yes. Vote: 4-Yes, 0-No. Motion Approve.

### **b.) Well Update**

Kyle Shepherd advised that it was determined that there was not a water level issue with a neighbor's well as previously advised. The issue was actually with a cylinder head and was advised to drill a new well. Since the matter was not a water level issue it was suggested that repairs be done.

### **c.) Model Update**

Kyle Shepherd informed the board that the installation of hardware and software took about 3 to 4 days to be completed. There would also be a few rain gauges installed to assist with data collection.

### **d.) Fencing Update**

Bill Sellers presented a fencing plan to the board for interior fencing. The interior fencing was approved by the board and management was given the option to choose the type of fencing that would be used.

Jerry Weaver moved the motion to approve the interior fencing project with management to decide on the material to be used and was seconded by Terry Martin. Roll Call: Twin Platte NRD – Yes; Upper Republican NRD – Yes; Middle Republican NRD – Yes; Lower Republican NRD – Yes. Vote: 4-Yes, 0-No. Motion Approved

Kyle Shepherd opened the floor to the audience. Audience members declined to comment.

Terry Martin moved to go into executive session to discuss LEAD program and employee review, to include the NCORPE board and managers, seconded by Nelson Trambly. Roll Call: Twin Platte NRD – Yes; Upper Republican NRD – Yes; Middle Republican NRD – Yes; Lower Republican NRD – Yes. Vote: 4-Yes, 0-No. Motion Approved. The board entered executive session at 12:29 pm.

Terry Martin moved to exit executive session and enter open session, seconded by Brad Randel. Roll Call: Twin Platte NRD – Yes; Upper Republican NRD – Yes; Middle Republican NRD – Yes; Lower Republican NRD – Yes. Vote: 4-Yes, 0-No. Motion Approved the board entered open session at 12:58 pm. and was immediately adjourned as there was no other business.

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Brad Randel, Board Secretary Date